

# Our checklist for you.

## 1. Registration at the Central Packaging Register Office

You can register here: <https://lucid.verpackungsregister.org/>

### The following data is required for registration:

- First and last name of the person responsible in your company (board of directors, managing director, authorised signatory or employee with power of attorney/sole power of attorney).
- First and last name of the person in charge (person associated with the company, may also be the person responsible at the same time)
- E-mail address, which will function as login and communication address in future
- Self-selected password
- Company address
- Value added tax identification number (USt-ID)
- National identification number (e.g. commercial register number, association register number)
- All brand names under which you place packaging subject to system participation and packaging not subject to system participation (e.g. transport packaging or reusable packaging) on the market for the first time on a commercial basis. (Top brand is sufficient, sub-brands can be registered in addition.) -> If you place products on the market without a brand name, the company name is registered.
- Planned quantities for the current year

## 2. Concluding a System Participation

- Find out about the most favourable provider for you in the Dual System
- Finalise a participation in the system

We have a partnership with the *Landbell* dual system. As a Landpack customer, you automatically obtain the lowest price – regardless of the quantity.

→ *More information on our specialist partner and cooperation [here](#).*

## 3. Data Reporting Under the Dual System to the Central Office

- Report the mass (total weight) of the packaging and the type of material to your chosen system at least once a year. The exact time of data reporting is determined by the selected partner. Estimates must be given for the end months of the year (planned values)
- Report the same data to the central office (double reporting)

## 4. Declaration of Completeness

- Report the sales and secondary packaging actually put into circulation in the previous calendar year (ACTUAL quantities)

*Please note: The declaration of completeness only applies to manufactureres and distributors who exceeded the following quantities in the prior calendar year:*

- Glass: 80,000 kg
- Paper, cardboard, carton: 50,000 kg
- Ferrous metals, aluminium, plastics, beverage cartons, other composites: 30,000 kg

*Status: 01.07.2022.*

*We have compiled the information in this checklist to the best of our knowledge. The company accepts no liability for its accuracy, timeliness, and completeness.*

